



## Information bulletin for parents/carers and students

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### Key school contact information

General enquiries <i>As usual, our aim is to reply to all enquiries within 48 hours of receipt</i>	<a href="mailto:enquiries@hrs.education">enquiries@hrs.education</a>
Absence <i>Please report if your son/daughter is unable to work at home due to illness</i>	<a href="mailto:studentabsence@hrs.education">studentabsence@hrs.education</a>
	07851960092
	07394904053
IT support	<a href="mailto:helpdesk@hrs.education">helpdesk@hrs.education</a>
SENCO	<a href="mailto:senco@hrs.education">senco@hrs.education</a>
Child protection/safeguarding concerns	<a href="mailto:worrybox@hrs.education">worrybox@hrs.education</a>



Latest news and information

## Exams Update

### DfE announcement on exams:

*The exam regulator, Ofqual, and exam boards will work with teachers to provide grades to students whose exams have been cancelled this summer, following our actions to slow the spread of coronavirus....*

*...This means ensuring GCSE, A and AS level students are awarded a grade which fairly reflects the work that they have put in. There will also be an option to sit an exam early in the next academic year for students who wish to. Ofqual will develop and set out a process that will provide a calculated grade to each student which reflects their performance as fairly as possible, and will work with the exam boards to ensure this is consistently applied for all students. The exam boards will be asking teachers, who know their students well, to submit their judgement about the grade that they believe the student would have received if exams had gone ahead.*

Read the full article [here](#)

General information	<p>Dear Parents/Carers</p> <p>Tomorrow sees the start of a new style of teaching and learning. Over the last few days staff have been working towards making this as simple as possible and we hope to deliver a learning platform that will ensure all our students make good progress in their studies. It will undoubtedly pose some unique challenges, but we have a team in place working towards solutions, as and when they arise.</p> <p>Staff are in school today making the final preparations to launch the online learning solution which we will begin from Wednesday this week. Fortunately the advances in technology over the past few years will support us in these efforts with <i>Show My Homework</i> and <i>Google Classrooms</i> being at the forefront of our delivery.</p> <p>I know that you will help and support your children over the coming weeks and you can rest assured that we will be doing everything we can to ensure their success.</p> <p>Mr N Foster Deputy Headteacher</p> <hr/> <p>Switchboard</p> <p>The switchboard will be closed until further notice. If you need to get in contact please use the enquiries email address as stated above.</p>
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	<p>ParentPay Refunds</p> <p>We are aware that some parents require refunds. We are working with ParentPay to facilitate this as soon as possible. Please bear with us.</p> <p>Liz Evans-Barlow Finance Manager</p>
Year 7	<p>Year 7,</p> <p>I hope you all enjoyed the sunshine over the weekend. It made me think about our assembly on getting active and how important exercise is for both our physical and mental health! In this uncertain time it's even more important to continue to look after our mental health by getting active In the fresh air <u>where you can!</u></p> <p>Today is the start of your online learning and I know you have some exciting tasks to get stuck into at home. Your online learning for each lesson will be on SMHW each day for you to complete during your normal lesson times! If you have any questions about your work you can email your class teachers.</p> <p>If you are worried about anything please let me or your form tutor know and we will try to help.</p> <p>Mrs Cook</p>
Year 8	<p>To all of Year 8...</p> <p>I'm sorry I did not get to speak to all of you on the last day as there were many of you absent (and for good reason). Look after yourselves and your families. Keep yourself mentally and physically active. Remember school is still running and you need to use <i>Show My Homework</i> during your normal school day. If you are worried or concerned please contact me and let me know via email, we will do all we can to support you.</p> <p>This will be a difficult time and we are in it together.</p> <p>Take care, stay safe.</p> <p>Ms Foulger</p>
Year 9	<p>To all Year 9 students and parents</p> <p>I do hope in these rather difficult and unconventional times that we are all holding up and looking after each other. My Year 9's know how strongly I believe in 'being kind' at all times and I think now it is of even more paramount importance to 'be kind'.</p>



	<p>To my students...if you are at home...help out, entertain your siblings, don't eat all the best biscuits too quickly, don't guzzle all the cola. Offer to help your parents or if you are well check in on a neighbour. Put the bins out for someone, walk their dog, give up your last bar of chocolate to someone who may appreciate it. Ring your friends...actually talk to them....write a letter to an elderly relative...drop in a note to neighbours offering your help if you can.</p> <p>If you are isolated or stuck indoors....please do not set up chat rooms and be unkind to each other...only say positive things...only say kind things...only things of support....</p> <p>Now is not the time to master your levels on Fortnite or whatever games you play, now is not the time to sit on your xbox...now is the time to do something new...learn something new....use the internet and social media to teach yourself something new...now is also the time to keep up with your school work...it may be all exciting thinking there is no school...but trust me it's not exciting ....keep up with your work...get up every morning for a 9.05am start and log on and complete your tasks.</p> <p>I am here for you (both parents and students) at the end of the email, if you need help with anything just email and ask.</p> <p>Be good, be thoughtful, be considerate, be safe and above all be kind.</p> <p>Thank you.</p>
Year 10	<p>Year 10</p> <p>During this time it is important for you not to panic about what might happen. Anything unknown can be difficult to deal with, but we are all in this together and every other student in the country is as well. There will be plans to help you get the best results for your GCSEs and naturally, exam boards will take this time away from school into account. Do not worry about 'what ifs', there will be a solution and we will sort that out for you.</p> <p>During this time away, please do complete the work that is set by teachers.</p> <p>However, also use this time to enhance your soul. Do some art, learn an instrument or how to make music on a computer. Read, do some body weight exercises or something you have always wanted to try. Talk to your loved ones, put your phone away and leave it off. We have a unique opportunity like no other to just 'be', to get away from the pressures of life - savour this as they are wonderful but rare moments. Do not just stuff the spare time with distractions.</p>



	<p>If you need anything, I will be on email and will do what I can to help. Be awesome, stay safe and I will see you on the other side.</p> <p>Mr Wilcox</p>
Year 11	<p>I would just like to start by saying thank you for the many kind words and emails I have received over the last few days from both parents and students. They mean a lot to me, thank you for your understanding of the difficult situation we find ourselves in and the impossible decisions that have had to be made.</p> <p>I would also like to take this opportunity to thank parents for the support you have shown myself and the school over the last 5 years.</p> <p>Last Thursday was a very emotional day both for the students as well as myself, If there is any way I can help to support your child or your family in the coming weeks, please do not hesitate to get in contact.</p> <p>I know you have many questions regarding the current situation year 11 students find themselves in, and as soon as we have the answers for you we will ensure this information is shared. Please find some key points of information below.</p> <p><b>Work for Year 11:</b></p> <p>From Wednesday onwards Year 11 teachers will be setting specific work for their classes via <i>Show My Homework</i>. This work will be set and should be completed in line with a student's normal timetable, for example if a student would normally have Maths Period 1 on Wednesday, they should log on to show my homework at 9.05am and complete the work set by their Maths teacher. Teachers will be available via their school email address to answer questions and support if needed during the normal lesson time.</p> <p><b><u>Even though students will not be sitting their exams this year it is vitally important that this work is completed to the highest standard possible. Exam boards are still yet to announce exactly how subjects will be assessed, however it is highly likely that they will require some form of evidence to support the teachers assessment and projections. The work set at this time will be designed so that it could be used as supporting evidence should the exam board require it.</u></b></p> <p><b>Yearbook and Hoodies:</b></p> <p>The option to pay for the yearbook and hoodies is available via parentpay, please continue to do this as normal as the schools admin team will still be processing and placing these orders. The suppliers have confirmed that they intend to operate as normal. Any completed order</p>



	<p>forms for hoodies can be emailed to <a href="mailto:kbedocs@hrs.education">kbedocs@hrs.education</a> so that they can be processed.</p> <p>If any parents or students have pictures that they would like to contribute to the yearbook please send them in to the yearbook email address <a href="mailto:yearbookpics19-20@hrs.education">yearbookpics19-20@hrs.education</a> these pictures could be from school trips, performances, activities, friendship groups or even just embarrassing photos of your children from years gone by. The more pictures we have the better the year book will be.</p> <p><b>Google Classroom for year 11:</b></p> <p>I have set up a year group Google Classroom for year 11 students containing regular announcements as well as any useful resources that might be separate to their subject content.</p> <p>This might be careers work, assembly information, big topic etc. so that you do not lose out on this additional information I will also add updates here regarding yearbook, prom etc. as I get more information.</p> <p>Please encourage your child to join the classroom:</p> <ol style="list-style-type: none"><li>1. Go to <a href="https://classroom.google.com">classroom.google.com</a></li><li>2. Click on the + at the top and select 'join class'.</li><li>3. Use this code 6vxzekp</li></ol> <p>Best wishes, stay safe and healthy.</p> <p>Mr C Wilkins</p>
Year 12	<p>Dear All</p> <p>All lessons will be conducted remotely for year 12 students across all subjects. Your teachers will set you work with respect to new content, review of previous content and assessment tasks as normal.</p> <p>Students should make sure they are logged onto the relevant google classroom, have retrieved the work from show my homework and participated in any live discussion as directed by your teacher.</p> <p>If you have any concerns, anxieties or worries there is a year group google classroom to which all students have been invited and most have signed up where I can answer all of your questions as we go along.</p> <p>The absolute plus side to all of this is how you will be developing the essential life-skills of resilience and independence so sought after in the work-place and in preparation for university.</p> <p>Stay safe, Kindest Regards from Donna Wright, Head of Sixth Form.</p>



Year 13

Dear All

We now know that there will be no exams in the Summer of 2020.

The exam regulator, Ofqual, and exam boards will work with teachers to provide grades to students whose exams have been cancelled this summer, following our actions to slow the spread of coronavirus....

...This means ensuring GCSE, A and AS level students are awarded a grade which fairly reflects the work that they have put in. There will also be an option to sit an exam early in the next academic year for students who wish to. Ofqual will develop and set out a process that will provide a calculated grade to each student which reflects their performance as fairly as possible, and will work with the exam boards to ensure this is consistently applied for all students. The exam boards will be asking teachers, who know their students well, to submit their judgement about the grade that they believe the student would have received if exams had gone ahead.

Read the full article here <https://www.gov.uk/government/news/further-details-on-exams-and-grades-announced>

Your timetabled lessons will run as normal and you should be logged on to your google classroom/documents and any shared discussion forums from the google suite as directed by your teachers.

Your teachers will be setting you exam based tasks which may be required by the exam boards.

The full criteria of assessment is yet to be revealed but we need to make sure you have the greatest chance of securing the grades you deserve.

Kind Regards,

Donna Wright, Head of Sixth Form

## Remote learning 'spotlight'



Mr Wilcox is ready for the advent of online learning. He said, “Having helped to bring Google classroom and digital learning into the school, I am excited to see how teachers apply their amazing creativity to continue our drive to provide an outstanding education. We are in an excellent position to deal with this, though I will not add to hardship by inflicting my face on students via video lessons!”



## Planning and supporting learning

### What work should be undertaken by students?

- Students will be expected to undertake learning activities every day
- They should complete learning activities in line with their normal timetable
- For example, students will be expected to undertake English tasks between 9.05 and 10.05 on a Monday if they normally have English during period 1 on a Monday
- Teachers will provide learning activities for each class that they teach in line with the student's timetable
- Learning activities will be posted on *Show My Homework (SMHW)*
- If students have queries relating to their work, they can email their teachers who will get back to them as soon as they are able.

### Useful websites

A document containing useful websites for a variety of subjects can be found [here](#)

### Using ShowMyHomework

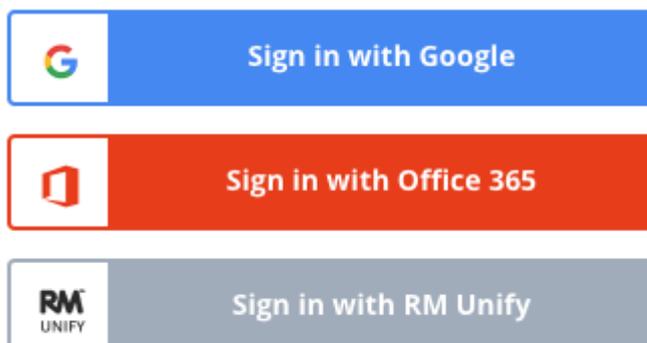
#### **A Student guide to using Show my homework:**

All Student SMHW accounts have a default login of google sign in. This will be the same as your school email address and password.

E.g. initialsurname14@hrs.education and your password.

Please make sure to click the relevant option and enter your email and password. You will find these options on both the website and our mobile apps:

The Helena Romanes School use the 'sign in with Google' option.





### **A Parents' guide to using Show my homework:**

To use SMHW, you will need your pin code issued by the School, this has been recently re-issued to you.

The two main ways to use Show My Homework (SMHW) are through a browser like Internet Explorer or Google Chrome alternatively you can download an app to use on your mobile device. Apps exist for iOS or Android devices.

### **The following instructions are for using SMHW with a browser:**

#### *Log in to your account*

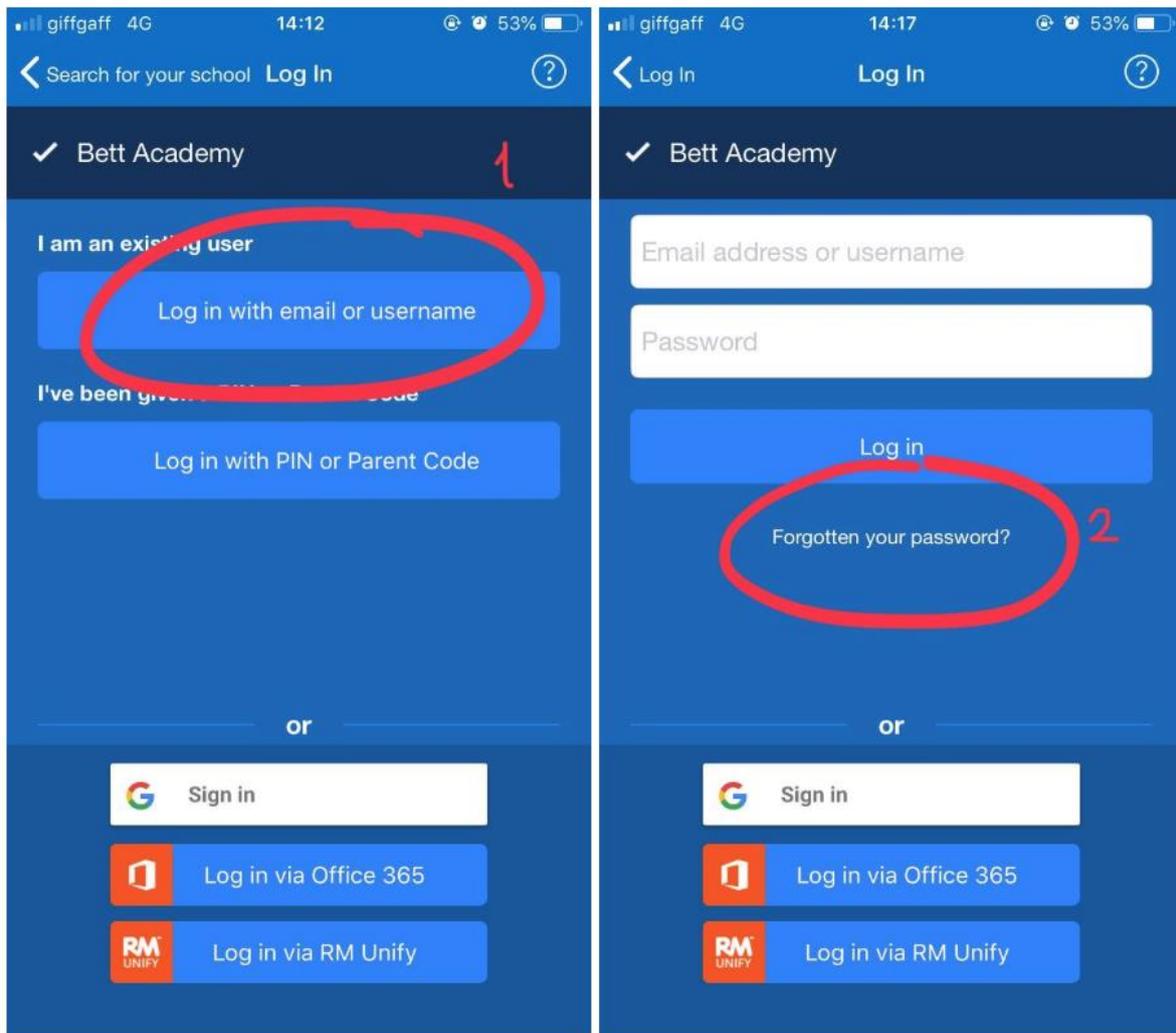
Once you have created your account using your parent code, you can access your account on any device using your email address and password.

1. Go to our [login page](#) or open our mobile app
2. Enter your child's school (search by postcode)
3. Type your email address and password
4. Log in

### **Forgot password?**

To reset your password, click on "*Forgot password?*" on the [login page](#) or on the mobile app.

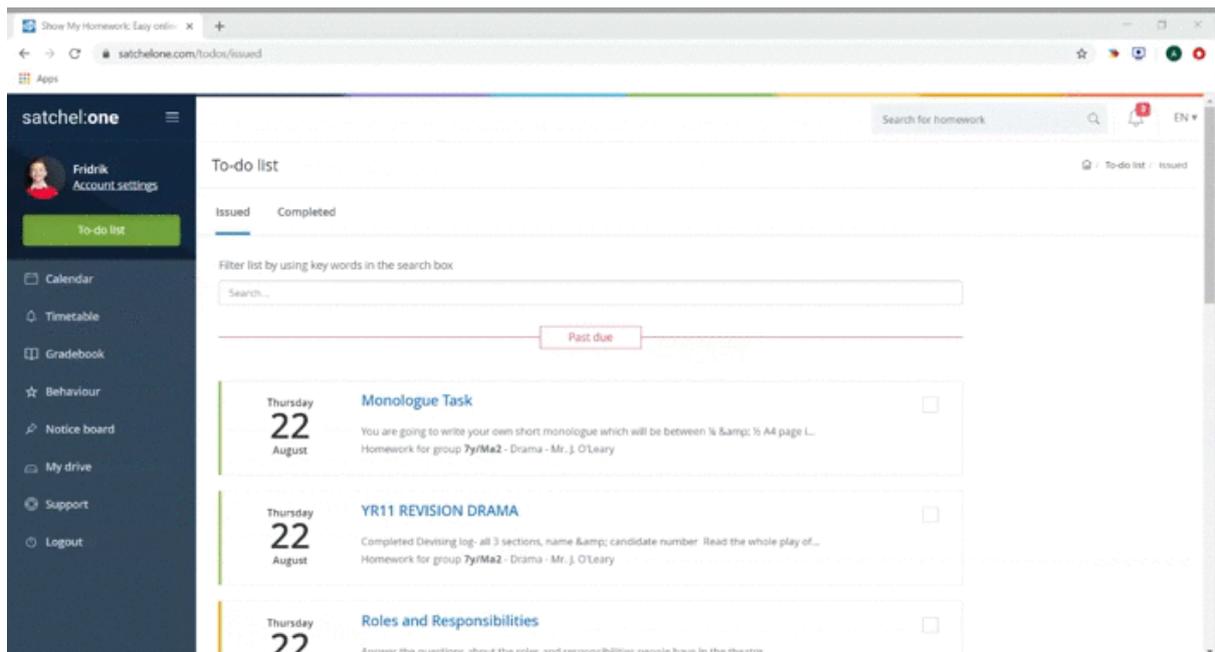
Type in your email and password reset email will be sent to you. Follow the instructions we sent you to create a new password.



**Top tip:** If you do not see the password reset email in your inbox, you may want to check your junk or spam folder.

### Sign up as a parent

To create your account, you will need a parent code. This will be provided by the school, but if your child already has access to their account, they can get the code for you!



You can use the same code to create up to 5 parent/guardian accounts, so feel free to share this with those that need access to your child's homework details.

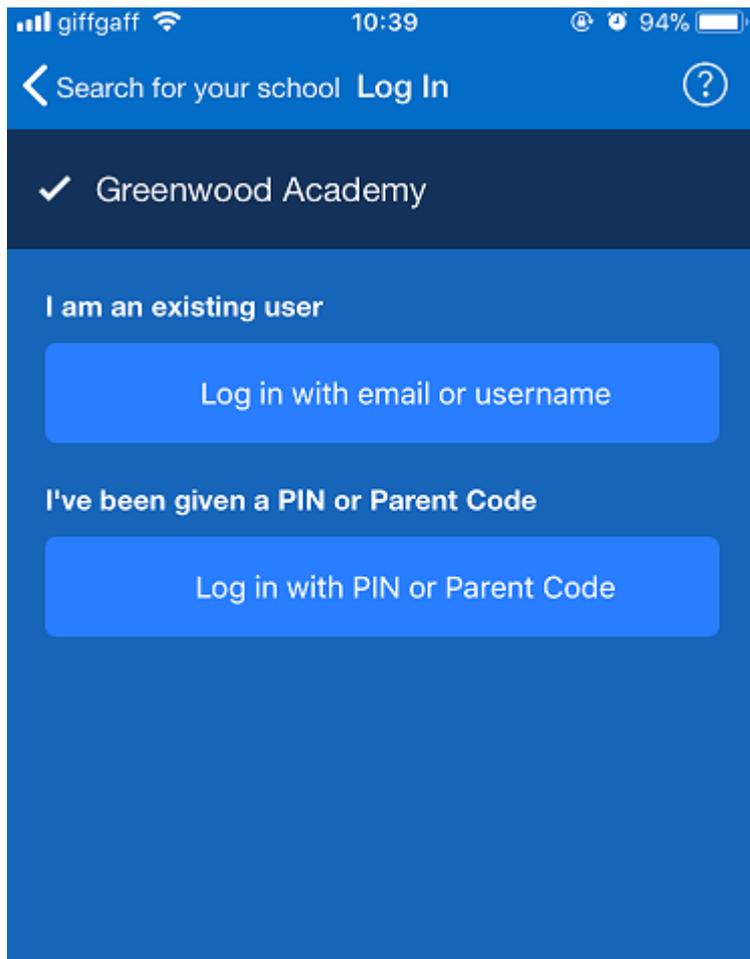
Once you have your code, follow these instructions to create your account:

**On the website:**

1. Visit our [sign up page](#)
2. Search for your child's school (by name or postcode)
3. Enter your parent code below
4. Tick "I am not a robot" and complete any security tasks if necessary.
5. Click Submit
6. Follow the instructions to create your account.

**On a mobile device**

Using a smartphone or tablet? Download our [iOS](#) (Apple) or [Android](#) app.



1. Search for your child's school (by name or postcode)
2. Tap Log in with a PIN or parent code
3. Enter your parent code
4. Follow the instructions on the screen to create your account.

Your account is now set up! **You will no longer need your parent code.** Moving forward you can access your account using your email and password combination.

Parent code expired?

If you already have an account, you no longer need a parent code, simply [reset your password](#).

If your code expired or got lost before you managed to create an account:

- you can request the parent code from the school or
- ask your child to log in to their account on a web browser and go to [Account Settings](#)



## **Assisting with student logins**

Has your child forgotten their login details? As a parent, you should be able to assist.

Open the Satchel One app and from the Menu go to *Settings > Student management*. You will be able to see the student PIN which they can use to reset their details.

The PIN is also visible on the website, right on your dashboard.

If your child does not have a PIN, please contact the school directly. Learn more about [Logging in as a student](#).



### Using Groupcall Xpressions App

Install the App on your mobile phone. This is available for both iOS and Android



Open the app and register with the email and phone contact details that you supplied to us and are registered on the school database.

The app will then provide you with the following information:

- Timetable
- Attendance
- Behaviour overview
- Achievement overview