



**THE HELENA ROMANES SCHOOL & SIXTH FORM CENTRE**

**NOTICE OF A GENERAL MEETING**

**THE HELENA ROMANES SCHOOL**

NOTICE IS HEREBY GIVEN that the Annual General Meeting of The Helena Romanes School will be held at The Helena Romanes School, Parsonage Downs, Great Dunmow, Essex CM6 2AU

On Tuesday, 21st January, 2020 at 6pm  
In the Learning Zone

To transact the following business:

1. To receive the report of the directors and the accounts for the year ended 31<sup>st</sup> August 2019.
2. To note the appointment of Mr Daniel Gee, Mrs Sharon Bird, Ms Carole Herman and Mr Simon Thompson as Directors.
3. To note the retirement of Ms Joanne Owens, Mrs Valerie Newell and Mr Richard Elliott and resignation of Mrs Rebecca Durston, Mr Timothy Bousfield and Ms Carole Herman as Directors.
4. To re-appoint Price Bailey as the company's auditors until the conclusion of the next Annual General Meeting of the company at which accounts are before the members and to authorise the directors to determine their remuneration.

By order of the Board

Dated: 9<sup>th</sup> January 2020

*Penny Callingham*

Mrs. Penny Callingham | Clerk to the Governors  
The Helena Romanes School and Sixth Form Centre  
Parsonage Downs.  
Great Dunmow  
Essex. CM6 2AU  
pcallingham@hrs.education

Parsonage Downs, Great Dunmow, Essex CM6 2AU

**T** 01371 872560 **F** 01371 874632 **E** enquiries@hrs.education **www.helena-roman.essex.sch.uk**

**Headteacher: Daniel Gee BA(Hons), MA, NPGH**