



HELENA ROMANES SCHOOL

23rd June 2026

Dear Parents and Carers

Year 6 Transition Day

We are looking forward to welcoming your child to Helena Romanes School on Thursday 25th June.

As you are aware, we are experiencing a mini heat wave and to allow us to operate safely and to ensure we maintain the wellbeing of pupils, we are making two adjustments to the day:

1. Pupils can come to school in their **primary school PE kit**. We know that several of our feeder primary schools have already made this adjustment for the week.
2. We have decided to finish earlier on this day at **1.30pm**. This will mean that we can ensure that Transition Day continues, whilst vacating the building before the hottest part of the day. Pupils will be given extra time at the end of their session to eat their packed lunch before leaving at 1.30pm.

We have liaised with Don's Coaches and Lodges, who have adjusted their plans for this day to collect pupils at 1.30pm. We have also alerted Central Connect, but as a public bus they are unable to adjust their planned schedule.

We know that this adjustment will be tricky for parents and carers who work or who have already made plans to collect their child at the original finish time. Please be reassured that senior staff will be on hand to supervise any children who are not able to be collected until 3.20pm

Please complete [this form](#) to let us know your child's arrangements for travelling home and to confirm if you would like them to be supervised in school until the end of the day.

Please ensure your child has a filled water bottle (there are water fountains so they can top up their bottle during the day), a sun hat and sunscreen (although we will adjust plans as far as possible to ensure activities take place in the shade of the building).

Finally, we have reluctantly taken the decision to postpone the Year 6 Parents Information Evening on Thursday as we feel it would be unwise to go ahead in light of the heat. We have rescheduled this to **Thursday 2nd July at 6.00pm**

Parsonage Downs, Great Dunmow, Essex CM6 2AU

T 01371 872560 F 01371 874632 E enquiries@hrs.education www.helena-roman.essex.sch.uk

Executive Headteacher: Ms Catherine Davis BA(Hons)

If you have any questions, please do not hesitate to contact mromain@hrs.education. We look forward to welcoming your child to Helena Romanes School on Thursday.

Best wishes

A handwritten signature in black ink, appearing to read 'C Davis,' with a comma at the end. The signature is written in a cursive style.

Catherine Davis
Executive Headteacher