

Helena Romanes School



Reading Champion

Responsible to: Assistant Headteacher with responsibility for literacy

Purpose of Job: To implement targeted reading interventions with students with lower than chronological reading ages to enable them to access the wider curriculum. To support with promoting a love of reading for pleasure within the school.

Duties and Responsibilities

- Working with individuals or small groups of students under direction of the leadership team, Literacy Coordinators or SENDCO.
- Establish positive relationships with students.
- Reading with and to students individually or in small groups.
- Support in conducting NGRT and other reading assessments in September and throughout the year.
- Using relevant ICT platforms and reading programs such as Lexia and Herts for Learning to improve students' literacy skills.
- Promote positive pupil behaviour in line with school policies and help keep pupils on task.
- Assist with inputting and tracking student literacy data to monitor progress.
- Attend relevant school meetings as required.
- To respect confidentiality at all times.
- Work some additional hours e.g. Open Days and whole school events, for which time off in lieu will be given.
- Exercise a commitment to the school's mission statement and stated ethos including all current school policies.
- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with the line manager.
- To comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.

- Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy.
- The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.